

# URGENT OFFICER DECISIONS-COUNCIL DECISIONS

Monday, 21st June, 2021  
12.40 pm





# URGENT OFFICER DECISIONS- COUNCIL DECISIONS

Monday, 21st June, 2021 at 12.40 pm

## AGENDA

- 1) *Urgent Council Decision- Delegated to CEO-Holiday and Food (HAF) Activities Programme 2021* 3 - 10

PUBLISHED

Monday, 21<sup>st</sup> June 2021



## URGENT DELEGATED DECISION BY THE CHIEF EXECUTIVE

BURNLEY TOWN HALL

### PRESENT

**OFFICERS** Eric Dickinson - Democracy Officer

<b>1. HOLIDAY ACTIVITIES AND FOOD (HAF) PROGRAMME 2021</b>
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**Purpose** To seek approval for using the Chief Executive's urgency powers under Part 3 of the Constitution (Council) to establish the budget for the Holiday Activities with Food (HAF) programme 2021, which follows approval by the 9<sup>th</sup> June 2021 Executive (Minute 7) of the provision of a budget from LCC via the Department of Education for the HAF programme 2021 .

**Reason For Decision** To support the borough's most vulnerable residents and provide activities with food for those children and young people eligible for free school meals.

**Decision** That the Chief Executive in exercise of his urgency powers under Part 3 of the Constitution (Council Functions) approves the establishment of the budget for the Holiday Activities with Food (HAF) programme 2021, which followed approval by the 9<sup>th</sup> June 2021 Executive (Minute 7) of the provision of a budget from LCC via the Department of Education for the HAF programme 2021 .

Decision made by: Chief Executive

Date: 21<sup>st</sup> June 2021

Decision Published on: 21<sup>st</sup> June 2021

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# EXECUTIVE

## BURNLEY TOWN HALL

Wednesday, 9th June, 2021 at 6.30 pm

### 7. Holiday Activities and Food (HAF) Programme 2021

*Councillor Afrasiab Anwar and Councillor Bea Foster left the room and they did not take part in this item.*

*For this item only, Councillor Sue Graham took the Chair.*

#### PURPOSE

To seek approval for the provision of a budget from LCC via the Department of Education for the Holiday Activities with Food (HAF) Programme 2021 and to establish the budget.

#### REASON FOR DECISION

To support the borough's most vulnerable residents and provide activities with food for those children and young people eligible for free school meals.

#### DECISION

- (1) That the Head of Policy and Engagement be authorised to entered into an agreement with the county council to accept the funding to deliver the Holiday Activities with Food (HAF) Programme;
- (2) That the Head of Legal and Democratic Services be authorised to give effect to all necessary documentation to implement the above decision; and
- (3) That Full Council, or the Chief Executive under Council Urgency powers, be recommended to establish the budget using the HAF grant funding allocation for 2021.

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**Holiday Activities and Food (HAF) programme 2021**

**EXECUTIVE**



<b>DATE</b>	<b>9<sup>th</sup> June 2021</b>
<b>PORTFOLIO</b>	<b>Executive Member for Health and Wellbeing</b>
<b>REPORT AUTHOR</b>	<b>Rob Dobson</b>
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**PURPOSE**

1. To seek approval for the provision of a budget from LCC via the Department of Education for the Holiday Activities with Food (HAF) programme 2021 and to establish the budget.

**RECOMMENDATION**

2. That the Head of Policy and Engagement is authorised to entered into an agreement with the county council to accept the funding to deliver the programme.
3. That the Head of Legal and Democratic Services is authorised to give effect to all necessary documentation to implement the above decision.
4. That Full Council, or the Chief Executive under Council Urgency powers, is recommended to establish the budget using the HAF grant funding allocation for 2021.

**REASONS FOR RECOMMENDATION**

5. To support the borough’s most vulnerable residents and provide activities with food for those children and young people eligible for free school meals.

**SUMMARY OF KEY POINTS**

6. Lancashire County Council (LCC) has received an allocation of £4,212,930 to make free places at holiday clubs available in the Easter, summer and Christmas school holidays in 2021.
7. LCC coordinated this activity for Easter 2021.
8. For delivery during the Summer and Christmas schools holidays LCC has given the funding to each of the 12 District Councils. The budget is apportioned to the number of free schools meal pupils in the District. Burnley will receive £397,891 as set out in an LCC determination letter.

9. This provision will be made available to children in the local authority area who are eligible for and receive benefits-related free school meals.
10. Grants will be given to partners who apply for funding and meet all eligibility criteria.
11. A steering group to oversee this programme has already been established (terms of reference attached as Appendix 1).
12. HAF 2021 guidance for Las can be found at:  
<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2021>.

## **FINANCIAL IMPLICATIONS AND BUDGET PROVISION**

13. A one-off grant of £397,891 will be given to Burnley Council for the delivery of activities over the summer and Christmas school holiday period. There are no new budget implications for the council arising from the programme.
14. Burnley Council will then grant fund partners who will provide the activities.
15. An additional allocation of £9300 is available for coordination.

## **POLICY IMPLICATIONS**

16. The main implications are:
  - a. A steering group has already been established to oversee the delivery of the HAF programme in Burnley
  - b. Making sure that the HAF programme complements and enhances existing provision over the holidays.

## **DETAILS OF CONSULTATION**

17. None.

## **BACKGROUND PAPERS**

18. None.

## **FURTHER INFORMATION**

**PLEASE CONTACT: Rob Dobson**

**ALSO:**



## BURNLEY HAF STEERING GROUP

### TERMS OF REFERENCE

#### Purpose:

To ensure all provision supported through the Burnley HAF funding effectively meet the requirements of the Department for Education guidance for the Holiday activities and food programme 2021 to provide enriching activities and healthy meals during the school holidays to children who receive benefits-related free school meals, during the Summer and Christmas Holidays in 2021.

#### Objectives:

Work collaboratively to support the development of partnerships, positive relationships and integrated working; ensuring there is a joined-up approach to providing local opportunities for children and young people to engage in activities.

To oversee the mapping of activity delivery and service providers to identify potential gaps in the market for the provision of activities

To provide support and challenge to ensure the programme is successful in providing a localised offer of a range of activities and food for FSM pupils

To establish and agree timetable for commissioning and grant applications and explore the potential for joint commissioning

To agree the HAF application process.

To promote and raise awareness/profile of the Burnley HAF and to increase local knowledge of what's available through joined up signposting

To scrutinise monitoring and evaluation data to assess the overall effectiveness of those projects/activities funded

To scrutinise monitoring and evaluation data to ensure there is equality of access to activity for all children and young people irrespective of ethnicity, gender, disability, sexuality, religion, etc.

Membership: Representatives of relevant stakeholder groups/forums including; Early Help Service, VCFs, Leisure services, Education, Burnley Council.

Frequency of meetings: The group will meet on a fortnightly basis

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